



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

*Minutes of the Meeting of the Todd County Board of Commissioners held on
August 4th, 2026*

Public Comment

Steve Berscheit appeared on behalf of his mother Dorreen Berscheit to address concerns regarding his request for abatement of property taxes due to a postal change that affected the homestead on his mother's property. The postal change was for mailing purposes only and there was no legal change of residence.

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 4th day of August, 2026 at 9:00 AM. The meeting was called to order by Chairperson Byers. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: To adopt the agenda as presented with the removal of item 8.1 Long Prairie River Watershed Collaborative Fiscal Agent Agreement.

Consent Agenda

On motion by Neumann and second by Noska, the following motions and resolution were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for July 21st, 2026 as presented.

Accept the resignation of FT jailer Beau Herzig effective 8/10/2026.

Accept the resignation of Investigator Travis Winter effective 8/02/2026.

Accept the resignation of Admin assistant Megan Sovich effective 7/31/2026.

Hire Abby Percy for the PT Correctional Officer position at a wage of \$26.36 per hour Grade 6/F step A start date TBD.

GAMBLING PERMIT – IVY'S LEGACY FOUNDATION

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Ivy's Legacy Foundation through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the Ivy's Legacy Foundation to hold a raffle event at The Shed in Kandota Township at the address 10098 County 11, Sauk Centre, MN on October 30th, 2026.

Commissioners

The Todd County Board of Commissioners recognized the County employees who have met milestones of years of service during the 2nd quarter of 2026.

Auditor-Treasurer

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the July 2026 Auditor Warrants number (ACH) 906187 through 906243 in the amount of \$1,058,316.16 (Manual) 1408 through 1448 in the amount of \$2,057,297.34 and (Regular) 246694 through 246841 in the amount of \$953,634.03 for a total of \$4,069,247.53.

On motion by Noska and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 404613 through 404630

in the amount of \$84,309.54 and (Regular) 59970 through 60003 in the amount of \$176,347.21 for a total of \$260,656.75.

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 807722 through 807751 and (Regular) 714344 through 714389 for a total of \$219,551.44.

On motion by Noska and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 602064 through 602072 and (Regular) 519044 through 519062 for a total amount of \$78,113.97.

On motion by Neumann and second by Denny, the following resolution was introduced and adopted by unanimous vote:

TRANSFER OF FUNDS FROM COUNTY DITCH FUND TO GENERAL REVENUE FUND

WHEREAS, The County Ditch Authority has approved to have the hours worked by the County Ditch Inspector charged back to that ditch, and;

WHEREAS, the calculations have been made for the County Ditch Inspector's time for the period of July 1, 2025 through June 30, 2026 per attached copy;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve the transfer of \$5,573.75 from the Fund 40-County Ditch Fund to the Fund 01-General Revenue Fund per the attached list.

County Ditch/Ag Inspector

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous vote: Acting as the Todd County Ditch Authority acknowledge receipt of Hold Harmless Agreement applications from Wally & Lorie Miller and Triple M Dairy Inc to clean a portion of County Ditch 33 in section 29 Reynolds Township.

On motion by Noska and second by Becker, the following resolution was introduced and adopted by unanimous vote:

Hold Harmless Agreement – Ditch Maintenance & Replace Private Crossing – County Ditch 11

WHEREAS, David & Edna Bontrager are requesting to maintain approximately 3,906 feet of the Main Ditch, and replace a private crossing, on CD11, parcel 26-0006701 Ward Twp, section 7. A Hold Harmless Agreement has been signed and submitted to the Ditch Authority, and;

WHEREAS, an onsite inspection has been done, and;

WHEREAS, applicant is allowed to maintain the drainage ditch to the original width and depth. An improvement by lowering or widening the ditch bottom is not allowed. Sediment and vegetation can only be removed to the extent of the original ditch bottom elevation. Spoil may be side cast and leveled, staying within 16 ½ feet of the ditch, or moved to an approved upland site. Applicant will remove a failing private culvert crossing on the SE4 NE4 of the parcel and will install a new culvert approximately

700 feet south of existing crossing near the south property line. This culvert will be required to match the hydraulic capacity of a 36" CMP culvert.

NOW, THEREFORE BE IT RESOLVED, the Todd County Ditch Authority gives permission to David and Edna Bontrager to maintain a portion of the Main Ditch of CD11 located on parcel 26-0006701, and to replace a failing private crossing. The maintenance will be done on their own property at their own expense.

Health & Human Services

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous vote: To approve the Public Health Nurse job description revision.

On motion by Becker and second by Noska, the following motion was introduced and adopted by unanimous vote: To approve FFY2027 Low Income Home Energy Assistance Program Grant Contract & Internal Controls Documentation.

Administration

On motion by Noska and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

2027 Non-Union Employees and Appointed Officials Salaries

WHEREAS, the Todd County Board of Commissioners are responsible for setting the compensation of county employees and appointed officials, and;

WHEREAS, the Todd County Board of Commissioners desire to follow the same pattern bargained with unions for the non-union regular full-time employees and appointed officials, and;

WHEREAS, a 3.0% general wage increase will take effect on the first day of the first full pay period in January 2027, applicable to all regular full-time employees whose salaries do not exceed the maximum of the salary schedule.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners authorize the that a 3.0% general wage increase will take effect on the first day of the first full pay period in January 2027, applicable to all regular full-time employees whose salaries do not exceed the maximum of the salary schedule.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To update the Public Works Organizational Chart to reflect the removal of the Ditch/Ag Inspector position from the Public Works Department organizational structure and establish it as a separate department, Ditch/Ag Inspector.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To approve the reclassification of the HR Assistant Position from 4/D to 5/E.

County Auditor-Treasurer's Report

The County Auditor-Treasurer reported that the Primary Election will be held on August 11th with our office open for absentee voting additional hours this weekend. Election Judge training classes have been completed. Voters seeking information about voting are recommended to visit the mnvotes.gov website. Announced that the 2027 County Program Aid amount has been certified lower than the 2026 allotment.

County Coordinator's Report

The County Coordinator reported attending meetings including employee safety trainings, childcare, personnel and paycom.

County Commissioner's Report

The Commissioners reported on meetings and events attended.

Commissioner Becker attended meetings including the Facilities, Safety, Safety Training, and Regional Emergency Management.

Commissioner Denny has attended meetings including Prairie Lakes, Central Emergency Services, and Personnel.

Commissioner Noska has attended meetings including the upcoming Employee Picnic.

Commissioner Byers attended meetings including Facilities, Safety, and Personnel.

Commissioner Neumann attended meetings including Sauk River Watershed, CMCOA, and CPT.

Recess

On motion by Noska and second by Denny, the meeting was recessed until August 18, 2026.

AUDITOR WARRANTS

VENDOR NAME	AMOUNT
CLIFTON LARSONALLEN, LLP	\$ 20,265.00
CORBIN PICKAR EXC INC	\$ 6,925.00
GREAT RIVER REGIONAL LIBRARY	\$ 90,634.25
LONG PRAIRIE OIL COMPANY	\$ 5,637.71
LONG PRAIRIE SANITATION INC	\$ 4,673.25
PETERS LAW OFFICE, P.A.	\$ 4,600.00
PICTOMETRY INTERNATIONAL CORP	\$ 43,100.00
PRAIRIE LAKES MUNICIPAL SOLID WASTE AUTH	\$ 98,136.20
REGENTS OF THE UNIV OF MN	\$ 45,062.50
STEP	\$ 13,253.75
TODD COUNTY MIS DEPT	\$ 3,446.40
24 PAYMENTS LESS THAN 2000	\$ 13,845.02
A.W. RESEARCH LABORATORIES, INC.	\$ 2,780.00
CENTRA CARE	\$ 13,350.31
CENTRAL SPECIALTIES INC	\$ 391,307.43
CITY OF BROWERVILLE	\$ 9,704.66
CLIFTON LARSONALLEN, LLP	\$ 7,959.00
COUNTIES PROVIDING TECHNOLOGY	\$ 7,448.00
ESTRADA/ELIAZAR & ESMERALDA	\$ 27,786.75
FLEET SERVICES/WEX BANK	\$ 12,140.01
MINNESOTA POWER	\$ 2,020.46



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MN DEPT OF FINANCE	\$ 8,924.50
MOTOROLA	\$ 3,558.06
OTTER TAIL COUNTY PROBATION	\$ 16,000.00
PACIFIC LIFE INSURANCE CO	\$ 2,325.00
RAINBOW RIDER	\$ 13,133.33
VERIZON	\$ 6,230.66
VOYANT COMMUNICATIONS, LLC	\$ 3,249.90
WATERGUARDS LLC	\$ 12,438.75
WEST CENTRAL REG JUVENILE CTR	\$ 9,029.00
WONDERLICH/SCOTT A	\$ 5,325.00
52 PAYMENTS LESS THAN 2000	\$ 29,715.44
CITY OF STAPLES	\$ 274,371.79
JASON ANDERSON CONSULTING	\$ 6,819.32
LAKES COMMUNITY COOPERATIVE	\$ 3,041.04
LANDWEHR CONSTRUCTION INC	\$ 335,591.63
LONG PRAIRIE OIL COMPANY	\$ 8,296.09
MINNESOTA POWER	\$ 14,674.44
MORRIS ELECTRONICS INC	\$ 6,896.45
MORRISON COUNTY	\$ 39,256.50
SIR LINES-A-LOT, LLC	\$ 181,803.51
38 PAYMENTS LESS THAN 2000	\$ 12,439.19
AFSCME COUNCIL 65	\$ 4,878.28
ASFELD/JOSEPH	\$ 4,760.04
CEBULLA/PAUL AND TAMMY	\$ 14,816.14
CENTRAL MN CARPET CARE	\$ 3,000.00
DOUGLAS SWCD	\$ 11,928.11
GALLAGHER BENEFIT SERVICES INC	\$ 2,000.00
HOST CONSTRUCTION CO LLC	\$ 11,450.00
LAW ENFORCEMENT LABOR SERV INC	\$ 2,248.32
LINCOLN FINANCIAL GROUP	\$ 6,884.20
MADDEN GALANTER HANSEN, LLP	\$ 19,838.03
METRO SALES INC	\$ 2,220.22
METROPOLITAN LIFE INSURANCE COMPANY	\$ 13,100.32
MINNESOTA POWER	\$ 3,276.44
MN TEAMSTERS NO 320	\$ 2,991.24
MORRISON SWCD	\$ 2,273.40
PACIFIC LIFE INSURANCE CO	\$ 2,325.00
PETERS LAW OFFICE, P.A.	\$ 2,096.25
STANTEC CONSULTING SERVICES INC	\$ 6,956.14
STATEMA/JORDAN	\$ 16,908.08
TODD CO SHERIFF	\$ 10,126.61
TRISKO HEATING AND PLUMBING INC	\$ 3,227.55
WESTERBERG/CHRIS	\$ 29,010.00
WEX BANK-SINCLAIR	\$ 2,170.50
29 PAYMENTS LESS THAN 2000	\$ 16,270.02
BETTER HEALTH COLLECTIVE	\$ 31,355.00
PAYCOM PAYROLL, LLC	\$ 608,126.31



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PAYCOM PAYROLL, LLC	\$ 3,467.11
PAYCOM PAYROLL, LLC	\$ 41,818.28
BETTER HEALTH COLLECTIVE	\$ 328,645.00
VOYA (MSRS)	\$ 15,039.98
PERA	\$ 103,709.20
WEX HEALTH INC - HSA	\$ 42,335.80
COUNTY OF TODD	\$ 2,894.96
WEX HEALTH INC - HSA	\$ 4,493.70
MN PERA	\$ 6,522.46
WEX - CIRCLE K	\$ 3,090.99
MN DEPT OF REVENUE	\$ 4,216.00
US BANK-CC	\$ 5,600.69
MN DEPT OF REVENUE	\$ 43,322.03
PAYCOM PAYROLL, LLC	\$ 3,467.10
PAYCOM PAYROLL, LLC	\$ 42,529.93
PAYCOM PAYROLL, LLC	\$ 609,580.20
MN PERA	\$ 6,522.47
COUNTY OF TODD	\$ 3,050.46
WEX HEALTH INC - HSA	\$ 15,639.75
PERA	\$ 103,592.88
VOYA (MSRS)	\$ 5,871.43
HUMANA INSURANCE COMPANY	\$ 8,126.39
16 PAYMENTS LESS THAN 2000	\$ 14,279.22
TOTAL:	\$ 4,069,247.53

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
AMAZON CAPITAL SERVICES	\$ 2,318.39
CELLEBRITE INC	\$ 10,740.00
CENTRAL APPLICATORS INC	\$ 17,448.54
D & D AUTO REPAIR	\$ 8,111.72
EAGLE FABRICATING	\$ 19,000.00
J BROTHERS MECHANICAL PLUS, LLC	\$ 6,495.00
LONG PRAIRIE LEADER	\$ 17,735.00
MN TARP AND LINER	\$ 3,504.85
PRAIRIE VIEW DIESEL REPAIR	\$ 23,281.59
TODD SOIL & WATER CONS DIST	\$ 75,577.00
TRUENORTH STEEL INC	\$ 50,624.84
WIDSETH SMITH NOLTING INC	\$ 5,352.50
40 PAYMENTS LESS THAN 2000	\$ 20,467.32
Total:	\$ 260,656.75

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
BON NUIT LLC	\$ 2,100.00
NEW AMERICAN FUNDING, LLC	\$ 6,108.70
TIMMERMAN PROPERTIES LLC	\$ 2,222.65



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4 PAYMENTS LESS THAN 2000	\$ 1,446.24
CHILDREN YOUTH & FAMILIES DEPT	\$ 2,019.22
DHS - SWIFT	\$ 13,535.45
NEXT CHAPTER TECHNOLOGY, INC.	\$ 168,315.50
TODD COUNTY ATTORNEY'S OFFICE	\$ 2,816.20
65 PAYMENTS LESS THAN 2000	\$ 20,987.48
Total:	\$ 219,551.44

VENDOR NAME	AMOUNT
CHILDREN'S HOME & LSS LLC	\$ 3,360.30
GREATER MN FAMILY SRVS INC	\$ 4,779.16
LUTHERAN SOCIAL SERVICE OF MN - ST PAUL	\$ 2,485.75
NEXUS - MILLE LACS FAMILY HEALING	\$ 11,257.20
NORTHERN PINES MENTAL HEALTH CTR	\$ 11,686.99
PRESBYTERIAN FAMILY FOUNDATION INC	\$ 11,312.22
STEP	\$ 6,136.00
TRI-COUNTY COMMUNITY CORRECTIONS	\$ 12,450.00
WEST CENTRAL REGIONAL JUVENILE CTR	\$ 3,811.00
19 PAYMENTS LESS THAN 2000	\$ 10,835.35
Total:	\$ 78,113.97

On a motion by Denny and second by Noska, the preceding minutes of the County Board meeting held August 4th, 2026 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on August 18th, 2026.

Witness my hand and seal:

/s/ on file

Bob Byers, County Board Chairperson

/s/ on file

Denise Gaida, Todd County Auditor-Treasurer